

City of Lakeside
Council Meeting Minutes
March 8, 2007

The Lakeside City Council held a Regular Council Meeting at Lakeside City Hall, 915 North Lake Road, Oregon, at 7:00 p.m. on Thursday, March 8, 2007.

Councilors Present: Mayor Orville Nelson, Harlon Green, Jim Brown, Jim Farmer, Mack Eubanks, Tim Crockett and Catherine Walker.

CALL TO ORDER: Mayor Orville Nelson called the meeting to order at 7p.m.

PLEDGE OF ALLEGIANCE

CONSENT CALENDAR:

Approve Minutes of Regular meeting February 8, 2007.

MOTION: Jim Brown moved to approve the minutes of the regular council meeting of February 8th.

SECOND: Harlon Green

VOTE: Unanimous by all councilors present

Approve review of expenditures for February 14, 2007. The monthly bills are on file for review.

MOTION: Jim Brown moved to approve the expenditures of February 14, 2007.

SECOND: Cathy Walker

VOTE: Unanimous by all councilors present

COMMISSIONER'S REPORTS:

Jim Brown – The Library is celebrating their 20th anniversary next month, with a party. They are trying to get new computers and they need to move book drop box. Nadine got a bid from Don Linwood of \$ 650.00. This was our part of the matching funds with the grant from the Coquille Indian Tribe.

MOTION: Jim Brown moved to authorize that we move the drop box.

SECOND: Cathy Walker.

VOTE: Unanimous by all councilors present.

Harlon Green – The library bike rack came in today, it will cemented in.

Dennis put 30 yards of rock on Rugh St. He cleaned the brush between 1st & 6th on both sides of the road.

SCA grant – The \$25,000.00 SCA grant is not going to come close to covering the cost of paving 11th street and Dennis wanted us to discuss the possibility of forming an LID? Or how else are we going to come up with the money? This would give the people the option that if they want to pave it all they would form an LID, like they did on Robin Hood. Orville said that if we don't pave the whole street we would lose our ability to obtain another grant for a few years.

MOTION: Harlon Green moved to start the process to set up an LID.

SECOND: Jim Brown.

Comments – Mack wanted to know how an LID works. Orville explained 51 percent of the property owners have to agree. Charlie said they would pay 9% interest over 10 years and we would file a lien on the property. We encourage people to obtain their own financing. Ken Watson asked what if the property owners say no. The answer is that if 51 percent vote yes it goes through as an LID. Does Dennis get this started? Letters are sent to the property owners on the street involved.

Ben Henry – we sent registered letters asking for response back by certain date.

Tim Crockett – due to the lights being shut off and that money then went to public works I would like to see that money put back on lights before using it on street improvements.

VOTE: Motion passed with council yeah vote with one opposition by Mack Eubanks.

Chambers was out and they did some plumbing & electrical work. We are still waiting for Reese Electric to install the heater in the senior kitchen area and the heaters in the Kid Zone. Dennis is currently using Mr. John Fryer to haul the rock because he is currently selling it at \$15.00 a load cheaper than we can get it anywhere else. About the windows for the senior complex, we have 3 bids but we need a motion to pay for the windows and pay for the work. This work will be to replace the windows for the senior center and Mike's office. This is a total of 10 windows (five on the senior side and five in Mike's office). Orville asked if the bids they have, the one \$ 5500.00 bid covers it all. Orville explained that if we don't replace them now the rain will get into the walls and then we are talking about replacing walls.

MOTION: Jim Brown moved to authorize Harlon to accept lowest bid on 10 windows with same specs.

SECOND: Tim Crockett.

Cathy Walker asked if we had looked at anybody in the community that could do the work or other possibilities rather than just hiring it out. What about using volunteers and the city buys the windows? Harlon said we did get a bid from Jason down the street and one from Hogue. Cathy asked if we know how much the glass costs?

and the city buys the windows? Harlon said we did get a bid from Jason down the street and one from Hogue. Cathy asked if we know how much the glass costs? Harlon said yes and he has all the figures on it and it should be in your packet, as we can't give those figures out until the bidding is completed. I'm not sure if two of the bidders realized that windows around doors had to be tempered glass. Area Glass is familiar enough with the building specs to write that cost into their bid, that is why I didn't ask to approve any of the bids because tomorrow I would like to go talk to those two other bidders. Simply because their bids are lower but their bids don't say whether they are using tempered glass and tempered glass is almost twice as much. Cathy asked why we are doing a motion to do this if we don't know what the cost will be?

VOTE: Motion passed with council yeah vote with one opposition by Cathy Walker.

Mack Eubanks - Diane O'Brien of South Coast Community Garden Association contacted me this last week, she is a resident of Lakeside. She thought there would be interest about a community garden. I explained that in order to use some of the property by the ballpark or some other City owned property that she needed to bring this before the council. We need to find a local team to work the garden and their organization as a non-profit covers the insurance, gives advice and helps with funding. It is incredible what they have accomplished at the community garden in downtown Coos Bay, located behind McKays. If you have an opportunity when you are in Coos Bay I recommend that you take a look. There is one under construction in Reedsport and one in Bandon. The ground breaking and construction of the raised beds is paid for by the SCGA through grants they have available to them. Master gardeners are available and offer advice once a week. What I need is an okay from the board to use part of the property by the Ball Park or a portion down by where you turn into the County Park. The insurance for this is under their umbrella. She did say it would take a while to put this together and probably wouldn't be started until the 2008 garden season. Maybe a family or business would be interested in adopting a raised bed? The extra food that they raise could be donated to the Senior Center and this would be a terrific way for kids and seniors to work together.

Teri MacDuff has volunteered to be our committee chair of parks and garden working with SCGA. She will come back at the next meeting with where the plot would be and how much it would encompass.

MOTION: Mack Eubanks moved to make space available to the SCGA for the garden with tentative approval and bring the possible site locations along with how much area will be needed to the council next month.

SECOND: Jim Brown.

VOTE: Unanimous by all councilors present.

Orville – The treatment plant should be able to start using the Sludge truck this coming Monday. We are having a huge problem with diapers and towels plugging the pumps, the men down there are spending hours cleaning out the pumps. We also have a very serious problem with grease. The manhole by McKays has grease so thick that the submersible pump is running constantly because the shut off float is floating on top of the grease and the pumps keep running. There are 3 wet wells that house the submersible pumps and these were pumped on October 2 of last year. They are usually pumped once a year and it needs to be done again. It cost the City \$6500.00 to pump them last October and this is less than six months out. This has really caused a large amount of down time at the pump. We are going to try to camera some of the manholes this coming week. If we can't find where the problem is coming from we may have to have the engineers re-evaluate the commercial accounts, raise the fees to pay for all the extra repairs we are doing. Dennis has offered to help with this project.

Jim Farmer – I spoke with the planning commission about updating the ordinances and Joan Anderson has volunteered to help. We will begin to update the ordinances this next week. There are only about 250 of them, so it will take a while to accomplish this. Mack asked if they could use volunteers and Jim Farmer said if you are familiar with the ordinances we could use your help. It should take 8 to 10 months to go thru them all. He and Joan figured they would be here everyday. I spoke with Tim about taking on the safety issues that arise here at City Hall and at the Sewer Plant, since I'm going to be tied up with ordinances and he has agreed to accept, with the council's permission. Orville asked the council if anyone objected and no one did. The Fire Works committee approached me about the City sponsoring the fireworks this year. This would enable them to purchase more fireworks with the money saved by using the City's insurance. I haven't spoken with our insurance agent to see if it was okay or if it would raise our rates.

MOTION: Cathy Walker moved to have Jim Farmer check with the agent and if there is no cost to the city we sponsor the fireworks event and get a written letter from the insurance company stating what the cost is and the liability.

SECOND: Jim Brown.

VOTE: Motion passed with council yeah vote with one opposition by Jim Brown.

Tim Crockett – I have had a wonderful time being abatement officer, Orville and Tim hauled 10 icebox, and various other items to Shingle House made a grand total \$ 14.00 to pay for the gas, from the sale of the metal. The biggest complaints I have received are about clutter, weeds and grass. My recommendation is that people need to take care of their front yards, and if you are unable to do so, ask for help. Dennis takes care of ditches although they are the responsibility of the property owner. We are getting complaint papers turned in and if you fill them out we will take care of them.

knitting to knowledge about the budget. Any skill you have that you are willing to donate your time to. Within the next year we would like to see these committees up and running. I would really like to see a fundraiser for a reader board to help inform the citizens of Lakeside of upcoming events and local news. The Kid Zone is opening back up. Sandy Thayer has been working hard, painting, cleaning and decorating. She is also looking for donations and volunteers. Lakeside Chamber of Commerce donated \$200.00; Lakeside Assembly of God Church donated \$65.00 for the Kid Zone. A woman in the audience mentioned that Lakeside Women's Club would donate if you do a formal letter requesting a donation and what it is you need. We want to thank Sandy Thayer for her volunteer work. She is not doing this for any compensation, her time and work is all volunteer. The Kid Zone will be open from 3:00 p.m. to 6 p.m. This is for children up to age 12; they will get help with homework, crafts, play games and snacks will be available. Their Grand Opening is March 12th.

OLD BUSINESS:

Hearing for Vacate of a portion of 1st Street – Harlon Green.

Orville opened the hearing at 7:55 p.m.

MOTION: Jim Brown moved to approve vacate portion of 1st St.

SECOND: Tim Crockett.

Paul Keatering said if it is useful land then I'm not for it, but if it is unusable I have no problem with the vacate. Jim Farmer asked Harlon for a letter that states clearly that this will be a no touch area for the wetlands. There are wetlands on both sides of the property to be vacated, so a road can never be built through it. This will not cost the city anything.

Hearing closed at 7:57 p.m.

VOTE: Unanimous by all councilors present.

NEW BUSINESS:

1. Pump Wet Wells.

We are going to check them to see if they need to be pumped this next week.

MOTION: Jim Brown moved to pump the wet wells if they need it.

SECOND: Harlon Green.

VOTE: Unanimous by all councilors present.

2. Resignation of Don Bignell effective March 2, 2007.

- MOTION:** Jim moved to accept the resignation of Don Bignell and pay March insurance.
- SECOND:** Cathy Walker.
- VOTE:** Unanimous by all councilors present.

3. Advertising for Working Foreman at WWTP.

Orville asked that we advertise for a Working Foreman, Bob Dillard put together a job description that explains what the job would entail. I would like to have Charlie post the ad for this job tomorrow and run the ad Monday, Tuesday & Wednesday closing on Wednesday the 14th. Jim Brown suggested posting it at the employment office and on the bulletin board and closing on the 14th – it's free, why waste the money. Orville said that what we are trying to do, when we can, is to hire local people. A response from the public asked that it be placed in the local papers as well, where we can reach more people and possibly get better candidates. Charlie said on the one job we advertised for through the employment office, we only received one applicant from them. Jim Brown said to go ahead and put it in the World Newspaper and run it for 3 days and close on Wednesday March 14, 2007.

- MOTION:** Jim brown moved to authorize the Mayor, Harlon Green, Tim Crockett and if Charlie Hill would like, to sit in on the interviews and hire a Working foreman for the Sewer Plant.
- SECOND:** Harlon Green.

A question from the audience was if they would be checking references. Orville said that the person hired will have their references checked and if hired will have a complete physical as well.

- VOTE:** Unanimous by all councilors present.

4. Status on County Park Fees – Larry Robinson.

Since the reduction of revenue – our department has been ordered to institute a park fee – May 1st new pay station at boat ramp with a \$2.00 a day parking fee and we will also have available \$ 20.00 season pass. This season pass will be good until this time next year and good at Laverne Park as well. The County Commissioners eliminated all general funds from his dept, which would have eliminated all employees. I was asked to look at ways to generate other income, what facilities could we use to generate day use or parking fees? What about those who live here? There will be rangers on duty that will be checking to make sure that you are only there for 30 minutes at no charge. It will also be a self pay station; you just leave your ticket on the dash. You can purchase season pass at all the parks or parks office. The cost of a season pass will be \$ 30.00 at Riley, which will get you into all the parks. How is this going to impact the boat races here in Lakeside? We are still looking into the impact on the boat races. Not sure yet whether we will change our fee schedule for that time or not. Is there any course of action for the public to stop this? Yes you can call the courthouse and voice

course of action for the public to stop this? Yes you can call the courthouse and voice your opinion, there will be a public hearing April 2nd you can make comments at that time.

5. Lakeside Lions Youth Outreach – Lana Owens wanted to ask the council if they had forgotten about the youth outreach program as not one council members showed up at the last meeting. This is for the Leo's, Kid Zone and those children ages 12 and up. What happened to the campaign promise you all made when you were running for office? You said that the kids were very important. Our youth are spending time on the railroad drinking and where are you guys to help us? We are not asking for money. We raised five hundred dollars to use; we want this for the community. Tim Crockett asked when are the meetings; I'll do my best to be there.

6. Ron Kutch Flooding Issue – Harlon, Dennis and Mike did a walk through today. It looks like that part of the problem is that the Bowron drain improvements agreed upon have not been done. What is the status of these improvements and does a meeting need to be called?

MOTION: Jim Brown moved to instruct our engineers to see what is going on at Rachel Estates, the status of the bond and report back to the council.

SECOND: Tim Crockett.

Jim Farmer stated that in order to begin that job they had to have a bond, do we know what the expiration date is on that bond? We will get back to Ron Kutch on it within the next 2 weeks by mail.

VOTE: Unanimous by all councilors present.

Approval of Enchantment Estates Subdivision Tentative Plat 23-12-18BD a Portion of Parcel 2 Partition 1999 #6.

What we really need is a letter coming back to the council that explains why they approved a 20' road. It must also stipulate that it cannot affect 8th street. Both sides of 8th street have to meet county standards. Now the 8th street side of Rail Road will have to be paved to the curb or sidewalks put in. Jim Farmer and Harlon Green had to withdraw from this as they have prior knowledge of this subdivision. Robert Bogart brought forward some more information for the council and a letter explaining what they planned to do with the property that will front on 8th street. Orville said that the Planning Commission waived curbs and sidewalks, but they can't waive them on 8th street. What the council needs is a letter that we can put in the file stating exactly what the commission approved and why it only needs to be 20' opposed to 24', because sometime in the future someone else is going to be building a subdivision and they are going to look back at this and ask why. Now you did get a waiver on the sidewalks on Railroad Ave. We need to know why they are allowing a 20' road, gravel on both sides of it for pedestrian walk way. Dennis did explain that if the road is at least 20' he could still apply for a grant to pave the other two roads coming on to Railroad, it might take a

MOTION: Jim Brown moved to approve Enchantment Estates Subdivision Tentative Plat 23-12-18BD a Portion of Parcel 2 Partition 1999 #6 contingent upon arrival of the letter so that this may move ahead.

SECOND: Tim Crockett.

Robert Bogart said that because the drainage system that was passed wasn't explained well, we felt that we needed to do more in addressing the drainage issue. We would also like to offer that on the front of the commercial lot be paved just like the one across the street which is around 20' of paving. Council would need something stamped in writing so that there is no room to change. Robert said they will have all of this in writing and bring it back to the council. The developer should install the fencing as well. Ted said they would appreciate a fire gate for safety in the fence. There needs to be a fence the full length of their property between the railroad and the property. Harlon did say that when he bought the property it was with the understanding that there would be a fence between property and railroad. Dennis will be overseeing the building of the road on Rail Road Ave. Mack asked about getting the utilities out of the road and on the side to keep from having the road torn up.

VOTE: Unanimous by all councilors present.

TMDL Status.

Jim Brown stated that over the next 18 months we would partner with the Division of State lands of managing agencies to develop water quality plans. With respect to the city they will look at our drain pattern and problems look to see what can be done to make it cleaner and more efficient. EPA is changing rules about ambient water quality and any changes in water quality due to human contact. Charlie Hill said, people that fertilize lawns, people that grade their property all of this drains into the lake. There is also the problem of leaky septic systems around the lake, producing nitrogen and that helps the algae grow.

PUBLIC INPUT:

The dip on airport road – has there been anything addressed on this. They did do some work on it yesterday. They contacted Robert today and they said that they want to hire him to do the repairs on the road. Charlie Hill reminded Robert he needed to make the repairs on 8th street and at the property on Rail Road. Robert said they would be repaired as soon as the weather changed.

COUNCIL COMMENTS:

Jim Brown wanted to reaffirm a warm friendly office. The Chamber of Commerce paid for the paint and said they were going to paint the front office. We should contact Cindy Bogart.

ITEMS NOT ON THE AGENDA:

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After the clean up at the Library and Kid Zone we have several items that need to be sold.

MOTION: Jim Brown moved to publish a list of surplus items for sale and use the South Coast shopper and KCBY.

SECOND: Cathy Walker.

VOTE: Unanimous by all councilors present.

Adjourn: 9:17 p.m.

ATTESTED:



Charlie Hill, City Recorder

APPROVED:



Orville Nelson, Mayor