

City of Lakeside

Budget Hearing and Council Special Meeting Minutes June 21, 2007

The Lakeside City Council held a Budget Hearing and Special Council Meeting at Lakeside City Hall, 915 North Lake Road, Oregon, at 6:30 p.m. on Thursday, June 21, 2007.

Budget Committee Members present, Chairman Jim Brown, Ed Heikes, John Rigsby, Linda Kinch, Helen Lyman and Dan Gonsalves. Herman Fanger unable to attend. Council Members present, Mayor Orville Nelson, Tim Crockett, Jim Farmer, Harlon Green, Cathy Walker, Mack Eubanks.

CALL TO ORDER: Chairman Jim Brown called the Budget Hearing to order at 6:30 pm.

Sheriff Andy Jackson was present to speak to the council, Mayor Nelson asked the budget committee if they would mind letting Sheriff Jackson speak since he had arrived early. There was no objection. Sheriff Jackson stated that where they stand currently as far as officers are concerned I have 8 deputies left. I have 6 contract positions, myself, an administrative sergeant who also fills in. The service that we provide as to hourly, we will still be able to provide those hours. The only caveat in that is that there will be some things that we have to do through out the whole county. That is some of the lesser calls that we have emphases on we won't be responding to or doing differently. We will be sending out a form for people to fill out for certain types of calls. For instance someone stole something 3 weeks ago and there really isn't any evidence so there isn't much we can do, we have that person fill out a form including serial numbers, etc. We will get in touch with that person and get any other information we need, put that information in our computer. We are still doing business the same, just a little more structured. We will be responding to all major calls, family disturbance, burglaries, robberies and things along that nature. None of that has changed and that will continue whether you contract with us or not. Orville asked if we could pay a little more to insure coverage for our area, would that make a difference in the coverage? Sheriff Jackson said that he is working on something that may allow him to have an officer that will spend a certain amount of time up here that will give you a little more coverage than what you have had in the past, if I can make this work. Orville asked when he would know for sure that you have received the dollars to have a "man" up here to cover this area specifically. Jim Brown said that looking at the budget we are talking roughly the same as now in purchased services. We have increased Purchased Services from \$34,000 to \$42,500. As far as the budgeted amount it appears to be in there and if the council decides to go ahead and enter into a contract with you and without any changes, we are basically a supplemental budget anyway. So I don't see any problem and next month you should know whether you will get the funding and Sheriff Jackson said he should know something by then. If this funding didn't come through, although I don't see that happening right now, would you be opposed to upping the funds for the contract Sheriff Jackson asked. Right now I have you budgeted in at what you are paying but if the funds that I expect from another area don't come through, I may have to come back to you and ask for more funds. Mr. Brown said that he would have to come and speak to the council but we have increased that particular fund for the purpose of obtaining more police coverage for our area. Sheriff Jackson said that as soon as he hears whether or not he has received the extra funding, he will notify us. SCINT does fall under me, indirectly, but we do have a board that governs what SCINT does. I have 2 deputies that are in the SCINT program and I have a fund to help offset that cost. SCINT does what they call a "long term" investigation and there are promising things going on out here that they are working on. Mrs. Walsh asked who we report suspected drug use to, you or SCINT? Sheriff Jackson recommended that they contact SCINT, but by all means report it, whether you report it to us or to them.

BUDGET HEARING:

Dodie Guin asked to petition the Budget Committee to continue the contribution of \$1000.00 for the 4th of July Celebration. It is very important to the businesses in the area and it does help with RV & Motel Tax, which benefits the City. Without the 4th of July Celebration you wouldn't get the bed and RV tax money and I believe you pull in more than the \$1,000.00 that you donate. As far as the businesses go they make more money on the 4th than they do on any other day. I was talking with Chuck McKay and he said that if there isn't a 4th of July Celebration he might as well close his doors. Orville said that Mike Smalley came in and spoke with him today and after speaking with him I feel that we need to continue donating. When you take into account the affect this would have on the local businesses, we have to support the businesses in our community. Dodie said that we no longer have the support from the clubs in the city and if people don't want this event why are we working so hard on this. This is the only event that this city has. We have our own insurance, which cost us \$800.00, which came from donated money for the fireworks. Charlie said that she wants each and every vendor to have insurance and she wants a copy. Well I spoke with Bandon, the Blackberry Festival and the Irish Festival people and they don't require insurance policies from them, except for those vendors who have activities that might be dangerous. Naomi said that we would like to have the vendors sign a "No Harm Waiver", according to attorney's this isn't the best solution but it does make them stop and think. Mr. Brown asked to know how many businesses donate to the Fireworks Fund. We have people who have more serious needs so I do oppose donating \$ 1,000.00. Linda Kinch said that we don't have enough money for essential services how can we spend money for entertainment? Ed Heikus said that he would like to see a conditional approval based on the report that we get from you. Tim said you are asking the businesses to give a fair share and we have more demands for our money than say some other business and that is our reason for asking to see this information.

MOTION: Ed made a motion to conditionally approve the donation of \$1000.00 provided that they agree to give us the information that Jim Brown has requested as to what the businesses are donating towards the 4th of July Celebration if they agree to do that in the next year.

SECOND: Danny Gonsalves

Dodie asked if they would also add in to that motion that we see what the City receives from bed and RV taxes. Naomi Parker said that some of the businesses also donate in kind, like Mike Smalley helps set up the barge and provides the gas; Lakeshore Lodge gives gift certificates and is providing free room to the pyro-techs, so it is not just the donations. Cathy Walker said that the City is vested in having the Fireworks here but the businesses are the ones making the money off of the Fireworks not the City. Mr. Farmer said that this City has been supporting the Fireworks and now we aren't going to have anymore fireworks? I just don't go along with that. Mr. Brown asked who donated to this before we became a city 28 years ago. The people did and the fire department did was the response. Mr. Farmer said that he has been talking to people on the street and 80% or more support the Fireworks.

VOTE: Motion carried with Cathy Walker, Linda Kinch and Jim Brown opposed.

The Budget Committee added \$1,000.00 to the Fireworks Donation and changed Miscellaneous Expenses to \$4,000.00 line 46 page 3.

MOTION: Linda Kinch made the motion to change line 46 page three from \$5,000.00 to \$4,000.00 and add \$1000.00 to the Fireworks Fund.

SECOND: Jim Farmer

VOTE: Motion carried.

Orville Nelson asked we only accept what South Coast Business pays for rent for the Senior Center which is \$150.00. Linda said that since we are lowering the Rental Income 414000 from \$3000.00 to \$1800.00 we have to reduce a line 500029 to \$18,800.00.

Next item on the agenda is the lights. Tim said that in talking with Charlie each light costs us \$132.00 a year and that if we turned on 5 we would be \$660.00 a year. I spoke with the Citizen's Patrol and they would be the ones choosing which lights needed to be turned on, they said that there are some dark areas that they would love to turn back on. This way it isn't me choosing which lights to be turned on, it will be geared towards safety. So we added \$660.00 to Street Lights and reduce line 500026 by \$660.00. I don't want to take so much out of the street fund that we are not able to take care of our streets. Ed Heikus said that he felt that it was a good idea to have the Citizen's Patrol choose the lights, as it will be geared to

MOTION: Orville Nelson moved that we add \$660.00 to the Street Lights.

SECOND: Jim Farmer

Linda said what fund are we taking it out of? Jim Brown recommended that we take it out of 500026 Purchased Services on page 10. Joan Anderson and Paulette Rigsby asked to sponsor a light, they would split the cost between themselves, and this would be an extra light. Jim Brown said that he wasn't sure where they got the figure \$132.00 because last year it was \$137.00. Tim said it was the figure that Charlie gave him. So we will take it out of line 500026 which makes purchased services \$ 25,640.00. Street Light expense now is \$15,160.00.

VOTE: Motion carried with Linda Kinch and Jim Brown opposed.

Linda Kinch had a question on page 17 line 500046 that Miscellaneous Expense for \$25,100.00. I thought you were going to take that out of there and put it in Capital Outlay? Putting \$25,100.00 into Miscellaneous Expense, that is bordering on heresy and you just don't do that. Mr. Brown recommended that we leave \$5,100.00 in there and move the \$20,000.00 down to 500060 Capital Outlay.

Linda Kinch said that you have budgeted for a City Administrator do you have any intention of filling the position? Orville said we don't at this time. Linda said so if you run into difficulty what is on that line is extra? Jim Brown said that he has a hunch that by this time next year things may change, the bottom line is that we will probably need a City Administrator. Orville said that if we need a City Administrator I think we will still have only one other person.

MOTION: Jim Brown made the motion that we present this budget to the City Council with a do adopt recommendation.

SECOND: Ed Heikus

VOTE: Unanimous by all members present.

Mr. Rigsby wanted to know how many can read this budget; I can name 5 people who can't read it. I think we need to have something that the general public can read. Maybe we can make available to the public a summary that would be understandable.

Budget Hearing closed at 7:45 pm.

Councilors present: Mayor Orville Nelson, Harlon Green, Jim Brown, Cathy Walker, Jim Farmer, Mack Eubanks and Tim Crockett.

CALL TO ORDER: Mayor Orville Nelson called the meeting to order at 8:00 p.m.

PLEDGE OF ALLEGIANCE

OLD BUSINESS:

Ordinance # 07-259 Authorizing the Issuance of Bonds to Repair and Expand the City's Sewer system. This is the 2nd reading on Ordinance 07-259.

MOTION: Jim Brown moved that we adopt Ordinance 07-259.

SECOND: Cathy Walker

VOTE: Unanimous by all members present.

NEW BUSINESS:

Andy Jackson – Coos County Sheriff's Department
Spoke before the budget hearing.

WWTP North Site Improvements – Bid Award

We got a bid from Laskey-Clifton for \$3,100,089.00. We were short \$750,000.00 and he wanted to go ahead and award the bid if the USDA approved it. What we are hoping to do tonight is approve this bid with the following recommendations from Dyer Engineering; therefore our office recommends acceptance and award of the Laskey-Clifton bid, which includes Alternate No. 1. The award must be contingent upon the approval of the funding agency and the city attorney. If we don't get started we may not meet our deadline with DEQ. If we approve this tonight and if USDA approves it then we could get started as soon as August.

MOTION: Jim Brown moved that we adopt it contingent upon the approval of the funding agency and the city attorney.

SECOND: Harlon Green

Tim Crockett asked didn't we have other bidders and the Mayor explained that the other bidder had not filled out their forms correctly so we had to go with Laskey-Clifton who was the low bidder.

VOTE: Unanimous by all members present.

Resolution 07-08 Adopting the Budget for Fiscal Year 2007-2008

MOTION: Mack Eubanks made a motion to adopt Resolution 07-08 Adopting the Budget for Fiscal Year 2007-2008 .

SECOND: Cathy Walker

VOTE: Unanimous by all members present.

Resolution 07-09 Fiscal Year 2007-2008 Appropriations

MOTION: Jim Brown moved that we adopt Resolution 07-09 for Fiscal Year 2007-2008 Appropriations.

SECOND: Cathy Walker

VOTE: Unanimous by all members present.

Resolution 07-10 Levying Taxes for Fiscal Year 2007-2008

MOTION: Mack Eubanks moved to adopt Resolution 07-10 Levying Taxes for Fiscal Year 2007-2008.

SECOND: Jim Brown

VOTE: Unanimous by all members present.

Resolution 07-11 Transfer Inter-Fund Loan to Watershed Grant Revenue

Suzie Marcy asked that Orville look at the table in front of you a new Resolution 07-11 that took out the word "loan" and now reads Transfer Inter-Fund Transfer to Watershed Grant Revenue. Mr. Brown said that since it says transfer in the body of the document we should just have the same word in the title. Mr. Scoville said this has always been a sticking point because of the way they have done this in the past. Orville said what we are doing is transferring money into that account and when the watershed grant monies come in they transfer that amount back into the General Fund. Mr. Brown said that all this is, is paperwork.

MOTION: Mack Eubanks moved to adopt Resolution 07-11 Transfer Inter-Fund Transfer to Watershed Grant Revenue.

SECOND: Jim Brown

VOTE: Unanimous by all members present.

Resolution 07-12 City's Election to Receive State Revenues

MOTION: Jim Brown moved to adopt Resolution 07-12 City's Election to Receive State Revenues.

SECOND: Cathy Walker

VOTE: Unanimous by all members present.

Resolution 07-13 Resolution Setting Staff Wages for Fiscal Year 2007-2008

MOTION: Jim Brown moved to open the hearing before the City Council by giving the citizens an opportunity to comment on the use of State Revenue.

SECOND: Cathy Walker

Mr. Brown said that Charlie will have to certify but in this case it will have to be Suzie Marcy that certifies.

Hearing opened at 8:02 pm

There were no comments from the public or from the Council.

VOTE: Unanimous by all members present.

Mr. Brown asked to change the spelling from Suzie March to Suzie Marcy. We have a problem with Billy Hill, Suzie Marcy said that she had spoken with Charlie Hill who was unable to be here tonight. She said that the wages in here are the same as last year, they just had to lower his hours of work in order to show that he was getting minimum wage. Otherwise you have to do a study, have someone come in who is not handicapped to determine ability and pay scale for Billy. Mr. Brown said that we would probably be better off at this point in time to plug in Billy's wages from last year. He is on SSI and he falls under a special minimum wage that is controlled by Social Security and I don't want to do anything that will jeopardize that. So what I suggest to the Council this time is that we plug in last years figures, which was 1560 hours yearly, which is \$409.50 monthly. That way Suzie or Charlie can go to Social Security and get in writing regarding this. If he earns too much his SSI check will be reduced by that amount. This has been run down a half a dozen times and each time Social Security says no, he is a special case and he cannot get benefits. Orville said that we better check on this, because she told me that she called and checked on this and they told her that this was the way to do it. They said that we had to keep the records up and they haven't filed that form since 1991 or 92. I would rather go ahead and check again to make sure, then we can come back and make any changes that we need to. If it is wrong then Charlie can come in on July and say that there was an error on this and I so testify and she can tell the council to change it.

MOTION: Jim Brown moved to adopt Resolution 07-13 Resolution Setting Staff Wages for Fiscal Year 2007-2008 with the change to Billy Hill as noted.

SECOND: Harlon Green

Mr. Farmer said isn't this what we discussed at the Budget Hearing that is illegal to pay him less than the minimum wage. Members of the council agreed that there is a special wage for those who are disabled. No Comments from the audience.

VOTE: Unanimous by all members present.

PUBLIC INPUT: None

COUNCIL COMMENTS: None

ITEMS NOT ON THE AGENDA:

11th Street SCA Improvements – Bid Award

Dyer Engineers & Planners recommend action to be taken by the City in response to bids received on June 21, 2007 for the 11th Street SCA Improvement Project. We received four bids. We recommend the City take the following action; Accept all bids and Award a contract to Laskey-Clifton Corporation, the lowest responsive bidder in the amount of \$39,056.00. It is our opinion that Laskey-Clifton Corporation has sufficient experience and qualifications to satisfactorily construct the project. Orville asked about donations from those people living on 11th Street and Suzie let them know that we had received \$1000.00 from 3 so far and a 4th has pledged \$1,000.00 when we commence the project. Orville said that in speaking with Dyer said that we don't have to use ODOT approved rock since it is not a highway and he came back with a figure that he is going to knock several thousand dollars off of that figure of \$39,056.00. The Water District is wanting to pave a new driveway for that shop over there and so I asked him that if the water district does there's at the same time would there be a break in expense? So I walked over to the Water District and since they are separate from the City and they are getting a bid from him too and they came over and told us that if we got this that they would pay half of the move in fee, which is \$9000.00. So it would be half of the move in fee for us. So this may turn out to be a good deal and we have enough to do the whole street.

MOTION: Jim Brown moved to award the Bid to Laskey-Clifton.

SECOND: Harlon Green

Mack asked about the black topping on airport way are they going to resurface that? Orville said that the County was going to do that. Frank Rood said that when they get through with the construction out there that they would be coming back in and resurfacing.

VOTE: Unanimous by all members present

MOTION: Jim Brown moved close the hearing on the City's Election to Receive State Revenues and we adopt Resolution 07-12.

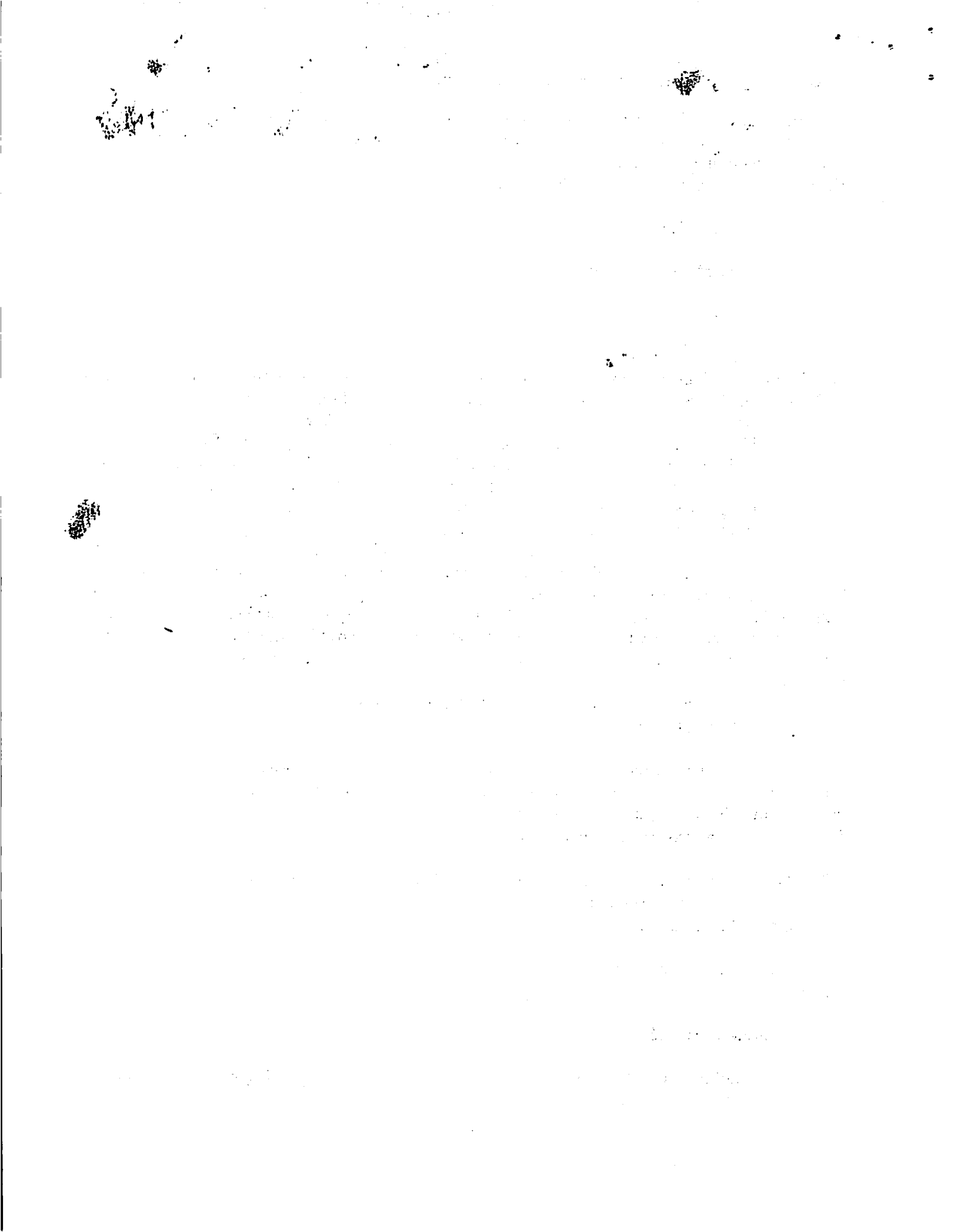
SECOND: Mack Eubanks

No comments from the audience.

VOTE: Unanimous by all members present

Hearing was closed at 8:15 p.m.

Proposal to continue using Mr. David Schmidt to as the Resident Project Representative on the WWTP & North Site Improvements project.



MOTION: Tim Brown moved to approve him as being Project People Executive.

SECOND: Eubanks

Mr. Brown wanted to know if the City-County Partnership was responsible for the [redacted] that we approve this.

VOTE: Unanimous by all members present

Tim Crockett asked about Dead End Streets that we have quite a few of them that are unmarked and he would like to have the City look into it.

ADJOURN:

The meeting was adjourned at 8:27 p.m.

ATTESTED:


Suzie Marcy - Clerk

APPROVED:


Orville Nelson, Mayor

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